

**Kenora Recreation Centre & Keewatin Memorial Arena
Code of Conduct Policy**



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Community Services	August 13, 2013	80-2013	1	3
Subsection	Repeals By-Law Number		Policy Number	
Kenora Recreation Centre & Keewatin Memorial Arena			CS-1-7	

Purpose

The City of Kenora’s recreation facilities such as arenas, swimming pools, parks, sports fields and associated parking lots exist to provide residents with opportunities to participate in sport and other recreational activities in a safe and positive environment.

It is imperative for the city to ensure that deterrents are in place to ensure that incidents of unacceptable behaviour do not occur in the recreation facilities. Every visitor to the City of Kenora’s recreational facilities is expected to behave or act in a manner that respects the rights of others so that they may use and enjoy the facility.

Included in the commitment is an understanding that organizations that utilize City of Kenora facilities must take PRIMARY responsibility for the behaviour of all individuals associated with them including players, official and spectators.

Policy Statement

That the Municipal Council of the City of Kenora adopts the following conditions on conduct in recreational facilities.

Goals of the Policy

1. To ensure that everyone involved should act in a respectful and sportsmanship like manner.
2. To eliminate violence and anti-social behaviour within the facilities.
3. Ensure a safe and encouraging environment.
4. Give facility staff and volunteer organizations the authority to deal with unruly and violent behaviour with appropriate sanctions.

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For the purpose of this policy the focus is on the behaviour of any participant within the City of Kenora's recreational facilities. Inappropriate acts and / or violence include, but are not limited to, the following behaviours:

- Loud verbal assaults, profanity
- Physical violence
- Physical vandalism to the facility
- Refusal to follow the rules within the specific facility
- Intimidation directed towards any individual attending the facility or staff
- Throwing articles in a deliberate or aggressive manner
- Purposeful damage to property
- Attempt to incite violence
- Participation of any illegal act in the facility (i.e. drinking, smoking)

It should be noted that the Keewatin Memorial Arena is a memorial to those citizens of Keewatin who lost their lives in the two world wars. Therefore, activities of individuals or groups in the Keewatin Memorial Arena must be conducted in a respectable manner worthy of a Memorial.

Regulations and Procedures for Carrying out the above Policy

City of Kenora staff is authorized to take the following steps in City recreation facilities if inappropriate behaviour or activities are observed or reported. Staff is expected to act as the situation warrants.

1. Witness or receive a report on unacceptable behaviour
2. Assess the situation
3. Address individual(s) in a courteous, but firm manner
4. Verbal request to cease inappropriate behaviour.
5. Verbal warning to co-operate with request.
6. Verbal direction to leave the property, as a result of refusing to co-operate with request to cease the inappropriate behaviour.
7. Upon refusal to leave the facility staff are to immediately contact police.
8. Advise Recreation Coordinator.
9. Complete Incident Report with as much detail as possible. Include activity, actions, first and last names and any other identification.
10. Letter of sanction (issue notice of trespass to offenders – carbon copied to police detachment) to be sent out by Recreation Coordinator.

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Consequences

Individuals who engage in any of the above behaviours will be subjected to the identified sanction in the Classification/Sanction chart. Any sanction imposed on an individual will be followed by a written report by the organization or staff involved and the Recreation Coordinator will send out a written notice.

Class	Examples of Behaviour	Sanctions
Class 1	Inappropriate verbal or non-verbal disrespectful behaviour not covered in class 2 or 3.	Could result in immediate ejection.
Class 2	Open disputing or arguing with the decision of an official, coach, staff or administrator. Obscene or vulgar language or the use of a physical act, which is vulgar or obscene, or swearing.	Could result in suspension of membership and use of facility for up to 3 months
Class 3	Physical violence, threat of violence or any behaviour deem to warrant class 3 sanctions	3 months to permanent loss of facility use

Appeals may be heard by the Leisure Services Committee only if violators, accompanied by their parents or guardians, if applicable, present themselves before a quorum of the Leisure Services Committee.